Special Projects Intern, Arts and Wellness
Young Canada Works at Building Careers in Heritage
13 September 2021–31 March 2022
$17.00/hour, 30 hours/week
Apply by 27 August, 11:59 pm

Job Description
Working closely with the Programming Office and under the direction of the Program Coordinator, the Special Projects Intern, Arts and Wellness will contribute to the development and realization of arts and wellness programming, including supporting Art Hive @Agnes, assisting with the U-Flourish program, and facilitating outreach for new community partnership programs. The successful candidate will gain valuable experience in public programming and develop project management skills in a museum setting, including communication skills, intercultural competency, fostering inclusivity, time management, budgeting and contract administration skills.

Required Education and Qualifications
The successful candidate will have:
• Completed a master’s degree in Art History, Fine Arts, Museum Studies, History, Education, Cultural Studies, Psychology or a comparable program.
• Demonstrated interest in museum work, arts education, programming, and arts and wellness.
• Excellent communication skills, oral and written.
• Strong computer skills in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint) and experience with Internet research.
• Strong organizational skills, with ability to manage time effectively and meet deadlines.
• Strong initiative and ability to work independently.

The successful candidate must be a Canadian citizen, a permanent resident or have refugee status in Canada; must be between 16 and 30 years of age; must be a recent graduate from an accredited university.

This position is funded in part through Young Canada Works at Building Careers in Heritage. An individual may be eligible for an internship if they:
• are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible);
• are legally entitled to work in Canada;
• are between 16 and 30 years of age at the start of employment;
• are willing to commit to the full duration of the work assignment;
• will not have another full-time job (over 30 hours a week) while employed with the program;
• are unemployed or underemployed;
• are a college or university graduate; and
• are not receiving Employment Insurance (EI) benefits while employed with the program.

Note: Priority will be given to graduates that have not previously participated in YCW internship programs.
Details: [https://www.canada.ca/en/canadian-heritage/services/funding/young-canada-works/students-graduates/careers-heritage-graduates.html](https://www.canada.ca/en/canadian-heritage/services/funding/young-canada-works/students-graduates/careers-heritage-graduates.html)

**How to apply**
Applications should include a cover letter, resume and the contact information of two references and sent electronically in a single PDF to: Shannon Brown, Program Coordinator at shannon.brown@queensu.ca. Application deadline: 27 August, 11:59 pm.

**Agnes Etherington Art Centre**
Situated on traditional Anishinaabe and Haudenosaunee territory, Agnes is a curatorially-driven and research-intensive professional art centre that proudly serves a dual mandate as a leading, internationally recognized public art gallery and as an active pedagogical resource at Queen’s University. By commissioning, researching, collecting and preserving works of art, and by exhibiting and interpreting visual culture through an intersectional lens, Agnes creates opportunities for participation and exchange across communities, cultures, histories and geographies.

People from the Government of Canada job equity groups are encouraged to apply. Indigenous people, women, persons with a disability and visible minorities are encouraged to self-declare in their cover letter. Only applicants selected for an interview will be contacted.