APPENDIX C

Art History Internship Course (ARTH 395)

Interested students should familiarize themselves with the protocols of this course offered through the Department of Art History and Art Conservation. For details please see: https://www.queensu.ca/art/sites/webpublish.queensu.ca.artwww/files/files/outlineARTH395.pdf

For internships at the Agnes Etherington Art Centre, the Internship Administrator and the Academic Advisor will normally be the same person.

The Art Centre regularly works with interns, who support various aspects of our research, interpretive programs, exhibition development, collection care and documentation, and operations. To explore an internship under the Art History credit ARTH 395, Queen’s University undergraduate students are encouraged to apply to the Agnes staff member with whom they propose to work. Staff positions are listed on the Art Centre website, http://agnes.queensu.ca/about/staff/

To apply, please send:
1. a cover letter (may be via email) with an expression of interest outlining the reasons for pursuing this opportunity, long term goals etc, and identifying your preferred semester(s);
2. a current academic transcript;
3. a CV.

If the staff member contacted is able to provide an applied learning experience and supervision for an intern, applicants will be invited for an interview to explore tasks, timing and the research focus of the internship, seeking a mesh between Agnes activities and student knowledge/experience/aims. If a mutually compelling internship project is identified, a short description will be developed by Agnes staff and the student for approval by the Undergraduate Chair of the Department of Art History and Art Conservation. Note that students are responsible for completing all requirements for course registration. On-site hours are normally 6 hours each week. Internships may take place in the fall, winter or spring/summer semester.