Position title: Curatorial Research Assistant (Special Topic: History of the Agnes)

Supervisor: Alicia Boutilier, Curator of Canadian Historical Art

Description: If you have a taste for detailed work and curiosity about the history of the Agnes Etherington Art Centre, this position is for you. It involves research about important art exhibitions and programs of the past, key acquisitions, and the gallery’s evolving architecture, in preparation for the Agnes’s upcoming 60th anniversary in fall 2017. The volunteer working on this special project will assist in assembling historical photographs, newspaper clippings and other ephemera; developing a visual chronology of significant gallery events; and organizing internal archival and documentation files. Some research into the Agnes fonds at Queen’s University Archives may also be involved. In enhancing gallery records and organizing them for program use, the volunteer will gain valuable experience in the methods and professional standards of the art museum.

Term of placement: Spring/summer

Time requirements: Minimum four hours per week, with a four-month commitment; the number of hours per week will be determined in consultation with the supervisor.

Qualifications: Enrollment in or completion of an upper year undergraduate course or a graduate program in History, Art History or Cultural Studies; excellent research and oral communication skills, with capacity for high attention to detail, strong organizational and time management skills, and an interest in the history and function of Canadian art institutions. The successful candidate will be required to obtain a Criminal Records Check with Vulnerable Sector Screening, processed through the Canadian Police Information Centre (CPIC).

Application requirements: Please submit a letter of interest, CV and academic transcript to alicia.boutilier@queensu.ca.

Deadline: 24 March 2017